SECTION 00 0200 - INVITATION TO BID

PART 1 GENERAL

1.1 PROJECT INFORMATION

A. Project: Mayville State University Nursing Education Renovation.

B. Bid Date and Time: THURSDAY, DECEMBER 3, 2026 at 2:00 PM CST

C. Project Number: 20265460.

D. Issue Date: October 30, 2026

E. Issued By: EAPC Architects Engineers
   1. Address: 112 N. Roberts Street, Fargo, ND 58102
   2. Telephone number: (701) 461-7222

1.2 OUTLINE OF PROJECT

A. 2,600 s.f. renovation of interior classroom spaces into a nursing simulation education suite

1.3 TYPE OF BIDS

A. Separate sealed Bids will be received at the same time on the following portions of the work, separately as listed or with all Contracts combined into one, at the Bidder's option. :
   1. General Contract
   2. Mechanical Contract
   3. Electrical Contract

1.4 THE OWNER

A. North Dakota State Board of Higher Education, DBA Mayville State University

B. Address: 330 3rd St NE, Mayville, ND 58257

1.5 BID PLACE

A. Heritage Room on the Mayville State University campus.
   1. Address: 330 3rd St NE, Mayville, ND 58257

B. Bids received after the designated time will not be accepted. All interested parties are invited to attend. Bids will be opened and publicly read aloud. It is the responsibility of the Bidder to see that mailed or delivered Bids are in the hands of the Owner prior to the time of the bid opening.

1.6 OBTAINING DOCUMENTS

A. Drawings and Specifications may be examined at the Architect/Engineer's office and:

1. QuestCDN (www.questcdn.com)
2. Dodge Plan Room and SCAN in Minneapolis.
3. ConstructConnect
4. Minnesota Builders Exchange in Minneapolis
5. North Dakota Builders Exchanges: Bismarck, Fargo, Grand Forks, Minot, Williston

B. If Contractor receives their bidding documents from a plans exchange, it is the Contractors responsibility to contact EAPC Architects Engineers to be added to the plan holders list.

C. Complete digital project bidding documents are available at www.questcdn.com. You may download the digital plan documents for $22.00 by inputting Quest project #**10432832** on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

1.7 PREBID MEETING

A. There will be a meeting of prospective Bidders at 2:00 PM CST, Tuesday, November 17, 2026 at Mayville State University, Heritage Room. All those with questions for the Owner and A/E are invited to attend.

B. Attendance at the prebid meeting is not required, but highly preferred.

1.8 BID SECURITY

A. Each Bid shall be accompanied by a Bid Bond, payable to the Owner, in a sum not less than five percent of the full amount of the Bid, including all add alternates, executed by a corporation authorized to contract as a surety in the State of North Dakota. The bid security should be made payable to the Owner and must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the Owner as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days after the award of contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Cash, cashier's checks or certified checks will not be accepted.

B. No bidder may withdraw this bid within sixty (60) days after the actual date of the opening thereof. The Bid Bond of the three lowest Bidders for each contract will be retained until the contract has been awarded and executed, but no longer than sixty (60) days after the date of the Bid.

1.9 NORTH DAKOTA LAW

A. All Bidders shall hold a valid North Dakota Contractor's license of the proper class for the highest amount of their Bids, as required by North Dakota Century Code Sections 43-07-05 and 43-07-12. A Contractor shall be the holder of a license at least ten days prior to the date set for receiving Bids to be a qualified Bidder.

1.10 BID SUBMISSION

A. Bid proposals shall be made in accordance with the Instructions to Bidders and submitted on the bid form supplied within the Bid Documents. Failure to do so may result in rejection of the Bid.

B. The bid security and a copy of the Contractor's License or Certificate of License Renewal shall be in a separate envelope fastened to the envelope containing the Bid. No Bid will be read or considered which does not fully comply with the above provisions as to bond and licenses, and any Bid deficient in these respects submitted will be re-sealed and returned to the bidder immediately.

1.11 EVALUATION OF BIDS

A. The decision to award is to the lowest responsible bidder who meet the requirements. The Criteria for establishing the lowest responsible bidder include, but is not limited to, bid amount and past performance of the bidder in regard to projects previously completed for the owner by the bidder. Past performance includes but is not limited to workmanship, meeting established schedules, and qualifications of the bidder's key personnel.

B. Post bid interviews will be conducted with the low bidder at the discretion of the Owner to establish the lowest, responsible bidder. Bidders invited to interviews will be required to provide resumes of key personnel at that time and specify that the key personnel will remain on the project through completion.

C. The successful Bidder will be required at the time the Contract is executed to provide a certificate from and by the office of the State Tax Commissioner showing that all taxes due and owing to the State of North Dakota have been paid, Workers' Compensation Insurance Certificate, Certificate of Insurance to include North Dakota Stop Gap coverage , Company Safety Manual, Performance and Payment Bond and Waiver of Subrogation.

D. THE OWNER reserves the right to reject any and all bids and to waive any irregularities therein and rebid the project until a satisfactory bid is received.

1.12 SIGNATURE

A. By order of: Amber Hill, Mayville State University V. P. for Business Affairs

END OF SECTION 00 0200