

## **SECTION 00 0200 - INVITATION TO BID**

### **PART 1 GENERAL**

#### **1.1 PROJECT INFORMATION**

- A. Project: DVLS Sweetwater Elementary School HVAC Upgrades
- B. Bid Date and Time: March 5th, 2026 at 2 PM CST
- C. Project Number: 20253040
- D. Issue Date: February 5th, 2026
- E. Issued By: EAPC Architects Engineers
  - 1. Address: 3100 DeMers Ave, Grand Forks, ND 58201
  - 2. Telephone number: 701.775.3000

#### **1.2 OUTLINE OF PROJECT**

- A. Scope of work to generally consist of the following:
  - 1. Removal and replacement of existing HVAC and mechanical system inclusive of boilers, rooftop units, steam heat, and controls.
  - 2. Removal and replacement of existing interior finishes.
  - 3. Repair of buildings exterior where indicated.
  - 4. Electrical work to provide power for equipment updates

#### **1.3 TYPE OF BIDS**

- A. Separate bids will be received at the same time on the following portions of the work, separately as listed or combined at the bidders option:
  - 1. General Contract
  - 2. Mechanical Contract
  - 3. Electrical Contract

#### **1.4 THE OWNER**

- A. Devils Lake Public School District
  - 1. Owner Representative: Ned Clooten, Superintendent
    - a. Address: 1601 College Dr N, Devils Lake, ND 58301

#### **1.5 BID PLACE**

- A. Devils Lake Public School District
  - 1. Address: 1601 College Dr N, Devils Lake, ND 58301

- B. Bids received after the designated time will not be accepted. All interested parties are invited to attend. Bids will be opened and publicly read aloud. It is the bidders responsibility to see that mailed or delivered bids are in the hands of the Owner prior to the time of the bid opening.
- C. Bids received after the designated time will not be accepted. All invited bidders are invited to attend. Bids will be privately opened and read. Notification of the bidders of the bids received will be made by the Owner or his representative at a later date. It is the responsibility of the bidder to see that mailed or delivered bids are in the hands of the Owner prior to the time of bid opening.

## 1.6 OBTAINING DOCUMENTS

- A. Drawings and Specifications may be examined at the Architect/Engineer's office, and the Owner's office at the address shown above and:
  1. QuestCDN ([www.questcdn.com](http://www.questcdn.com))
  2. Dodge Plan Room and SCAN in Minneapolis.
  3. ConstructConnect
  4. Minnesota Builders Exchange in Minneapolis
  5. North Dakota Builders Exchanges: Bismarck, Dickinson, Fargo, Grand Forks, Minot, Williston
  6. South Dakota Builders Exchanges: Aberdeen, Plains Builders in Sioux Falls, Rapid City, Sioux Falls
  7. Montana Builders Exchange: Billings
  8. Wyoming Builders Exchange: Gillette
- B. If Contractor receives his bidding documents from a plans exchange, it is the Contractors responsibility to contact EAPC Architects Engineers to be added to the plan holders list.
- C. Complete digital project bidding documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital plan documents for \$22.00 by inputting Quest project #10042018 on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working with this digital project information.

## 1.7 BID SECURITY

- A. Bid Bond including all add alternates, must accompany each Bid in accord with the Instructions to Bidders 00 1000.7. Cash, Bidders Bond, cashier's checks or certified checks will be accepted.
- B. Each bid shall be accompanied by a separate envelope containing a Bidders Bond in a sum equal to five percent of the full amount of the bid, including all add alternates, executed by the bidder as principal and by a Surety Company authorized to do business in this State, conditioned that if the Principal's bid be accepted and the contract awarded to him, he, within ten days after notice of award, will execute and effect a contract in accordance with the terms of his bid and a Contractor's Bond as required by law and the regulations and determinations of the governing Board. Cash, cashier's checks or certified checks will not be accepted. See Instructions to Bidders 00 1000, Art. 7.

1.8 NORTH DAKOTA LAW

- A. All bidders must be licensed for the highest amount of their bids, as provided by North Dakota Century Code Section 43-07-07; and no bid will be read or considered which does not fully comply with the above provisions as to bond and licenses, and any bid deficient in these respects submitted will be re-sealed and returned to the bidder immediately.

1.9 PREBID MEETING

- A. There will be a mandatory prebid meeting of prospective bidders on Tuesday February 17th at 11 a.m.

1.10 OWNER RIGHTS

- A. THE OWNER reserves the right to waive irregularities, to reject Bids and to hold all Bids for a period of 30 days after the date fixed for the opening thereof.

1.11 SIGNATURE

- A. By order of: Ned Clooten, Superintendent.

END OF SECTION 00 0200