

SECTION 00 0200 - INVITATION TO BID

PART 1 GENERAL

1.1 PROJECT INFORMATION

- A. Project: MSU Hoffman Auditorium Remodel.
- B. Bid Date and Time: Thursday, September 24, 2026 at 2:00 PM CST
- C. Project Number: 20262120.
- D. Issue Date: September 4, 2026
- E. Issued By: EAPC Architects Engineers
 - 1. Address: 2080 36th Ave SW, Suite 210, Minot, ND 58701
 - 2. Telephone number: 701-839-4547

1.2 OUTLINE OF PROJECT

- A. The Project consists of the remodeling of an existing 2,530 SF auditorium in Cyril Moore Hall at Minot State University with new fixed seating and fixed tables, new risers, new A/V system, and wood ceiling. An alternate for a new accessible access for the front of the auditorium.

1.3 TYPE OF BIDS

- A. Separate bids will be received at the same time on the following portions of the work, separately as listed or combined at the bidders option:
 - 1. General Contract
 - 2. Mechanical Contract
 - 3. Electrical Contract
- B. Single combined bids will be received for all portions of the work. The successful bidder will be the single Prime Contractor for the Project.
- C. All of the bids will be received at the same time. The portions of work to be bid are:
 - 1. Single prime General Contract including all portions of work
 - 2. General Contract
 - 3. Mechanical Contract
 - 4. Electrical Contract

1.4 THE OWNER

- A. Minot State University
 - 1. Address: 500 University Ave W, Minot, ND 58707

1.5 BID PLACE

- A. Minot State University Westlie Room on the 3rd Floor of the Student Center
 - 1. Address: 500 University Ave W, Minot, ND 58707
- B. Bids received after the designated time will not be accepted. All interested parties are invited to attend. Bids will be opened and publicly read aloud. It is the bidders responsibility to see that mailed or delivered bids are in the hands of the Owner prior to the time of the bid opening.

1.6 OBTAINING DOCUMENTS

- A. Drawings and Specifications may be examined at the Architect/Engineer's office, and the Owner's office at the address shown above and:
 - 1. QuestCDN (www.questcdn.com)
 - 2. Dodge Plan Room and SCAN in Minneapolis.
 - 3. ConstructConnect
 - 4. Minnesota Builders Exchange in Minneapolis
 - 5. North Dakota Builders Exchanges: Bismarck, Fargo, Grand Forks, Minot, Williston
 - 6. South Dakota Builders Exchanges: Aberdeen, Plains Builders in Sioux Falls, Rapid City, Sioux Falls
 - 7. Montana Builders Exchange: Billings
 - 8. Wyoming Builders Exchange: Gillette
- B. If Contractor receives his bidding documents from a plans exchange, it is the Contractors responsibility to contact EAPC Architects Engineers to be added to the plan holders list.
- C. Complete digital project bidding documents are available at www.questcdn.com. You may download the digital plan documents for \$22.00 by inputting Quest project #10352656 on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.
- D. An optional paper set of project documents is also available for a refundable price of \$150 per set from EAPC Architects Engineers, insert issuing office address. If the bidder returns the set of documents, in good condition, within 10 days following the bid date, the deposit will be refunded. If the bidder does not return the set of documents within the designated time, none of the deposit will be refunded. Please allow 2 days for printing.

1.7 BID SECURITY

- A. Bid Security in the amount of five (5%) percent of the Bid, including all add alternates, must accompany each Bid in accord with the Instructions to Bidders 00 1000.7. Cash, Bidders Bond, cashier's checks or certified checks will not be accepted.

1.8 NORTH DAKOTA LAW

- A. All bidders must be licensed for the highest amount of their bids, as provided by North Dakota Century Code Section 43-07-07; and no bid will be read or considered which does not fully comply with the above provisions as to bond and licenses, and any bid deficient in these respects submitted will be re-sealed and returned to the bidder immediately.

1.9 PREBID MEETING

- A. There will be a meeting of prospective bidders at 3:00 PM CST, Thursday, September 17, 2026 at Hoffman Auditorium, Cyril Moore Hall, Minot State University, 500 University Ave W, Minot, ND 58707. All those with questions for the Owner and A/E are invited to attend.

1.10 OWNER RIGHTS

- A. THE OWNER reserves the right to waive irregularities, to reject Bids and to hold all Bids for a period of 30 days after the date fixed for the opening thereof.

1.11 SIGNATURE

- A. By order of: Krista Lambrecht, Vice President Administration & Finance Minot State University.

END OF SECTION 00 0200

